

# NOTICE OF REGULAR MEETING

## OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51<sup>st</sup> Street  
Oklahoma City, OK 73105

Monday, January 23, 2017 at 9:00 a.m.

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### AGENDA

- I. Determination of Quorum, call to order and opening remarks – (Holli Witherington).
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today’s meeting.
- IV. Review/Action - Approval of the Board Meeting minutes for November 7, 2016. (Holli Witherington).
- V. Discussion and possible action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions. (Holli Witherington, Sandra Balzer, Ric Pierson).
  - A. Julie Casler, LADC #1189. Complaint # 403-1114. Practicing outside scope of practice. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).*
  - B. Donna Hurley, LADC # 151. Complaint # 381-1014. Continuing education. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).*
- VI. Discussion and possible action on Candidates for Licensure. The Board may suspend or deny the application or take other action.
  - A. Casey Ritchie, LADC Candidate. Complaint # 448-0715. Review of Compliance with Voluntary Agreement. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (7).*
  - B. Shirley Manuel, LADC Candidate. Requesting an extension of time to test due to being out of the state for family reasons.
  - C. Paul Plummer, LADC Candidate. Complaint #276-0113. Dismiss complaint due to fulfillment of Voluntary Agreement with the Board.
- VII. Discussion and possible action on matters brought to the Board through the Office.

- A. Discussion and possible action regarding contract with OMES. Erica Smith and Sunni Bolt from OMES to attend and answer questions.
  - B. Approval for the Executive Director to attend IC&RC Spring Meeting April 24-26, 2017 in Sacramento, Ca.
  - C. Discussion and possible action on rotation of a new Board member to the Complaint Review Committee.
  - D. Discussion and possible action regarding the Selected Agency Review to the Legislative Committee today at 4:00 p.m.
  - E. Discussion and possible action on LCSW Field Instructor Training approval for supervision hours.
  - F. Discussion and possible action on CBT training as alcohol/drug specific and/or co-occurring.
  - G. Discussion and possible action on meeting compliance with online application processes and glSolutions software.
- VIII. Discussion and possible action on Administrative and Financial Reports.
- A. Financial reports.
  - B. Approval of invoices and/or payment of invoices.
  - C. Approval of financial report.
- IX. Discussion and possible action on Complaint Review Committee recommendations.
- A. The Committee recommends finding NO probable cause and dismissing the following complaints.
    - 1. Complaint #289-0213. Unprofessional Conduct.
    - 2. Complaint #309-0713. Outside Scope of Practice.
    - 3. Complaint #374-0814. Improper supervision.
    - 4. Complaint #379-1014. Unprofessional Conduct.
    - 5. Complaint #383-1114. Fraud or Deceit in Establishing Qualifications for Licensure.
    - 6. Complaint #350-0314. Owning a Counseling Agency.
    - 7. Complaint #449-0815. Guilty Plea to a Felony.
    - 8. Complaint #478-0316. Unprofessional Conduct.
    - 9. Complaint #480-0416. Unprofessional Conduct.
    - 10. Complaint#481-0416. Unprofessional Conduct.
    - 11. Complaint #489-0716. Improper supervision.
    - 12. Complaint #494-0816. Unprofessional Conduct.
    - 13. Complaint #499-1116. Unprofessional Conduct.
    - 14. Complaint #500-1116. Prescription drug abuse.
  - B. The Committee recommends sending a Letter of Concern in the following complaints.

1. Complaint #497-0916. Unprofessional Conduct.
  2. Complaint #498-0916. Unprofessional Conduct.
- C. The Committee recommends Finding Probable Cause in the following complaints.
1. Complaint # 472-0216. Alford plea to misdemeanor contributing to delinquency of a minor.
  2. Complaint # 501-0117. Guilty plea to 4 felony counts of Medicaid fraud, one felony count of fraudulently obtaining personal identity of another person, one felony count of using access to computer to violate Ok. Law.
- X. Executive Director's report.
- A. December 6. Supervision training for new supervisors here at office.
  - B. December 15. Completed online training for supervisors-Focus on Integrated Treatment by Hazelden.
  - C. December 23. Cyber security meeting here presented by Med. Board.
  - D. January 3. Ric and Sabrina to OSASA (OBHA) meeting.
  - E. January 12. Attended ACTC Open House.
  - F. January 23. Board Meeting and Meeting with Select Agency Funding Legislative Committee. Ric and Holli will attend.
- XI. Approval of candidates that have completed all requirements for licensure since November 7, 2016.

**PASSED ORAL EXAM 12/15/2016**

Heather Cox, LADC	Moore
Leo Inyang, LADC	Edmond
Jaimie Pryor, LADC	Norman
Stephanie Thompson, LADC	Oklahoma City
Jennifer Williams, CADC	Comanche

**PASSED ADVANCED WRITTEN EXAM FOR LADC**

Terry Simpson, LADC	Norman
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**CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

Mark Ingram, LADC/MH #635	Tulsa
Kathleen Kennedy, LADC/MH#1040	Oklahoma City
Lisa Lundgren, LADC/MH#956	Holdenville

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

Heather Cox, LADC/MH	Moore
Christopher Gregston, LADC/MH	Weatherford
Marti Nichols, LADC/MH	Pryor

Michelle Rogers, LADC/MH  
Terry Simpson, LADC/MH  
Chelsey Coleman-Tye, LADC/MH

Checotah  
Norman  
Checotah

- XII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).