

**OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS  
MINUTES OF THE MEETING  
AUGUST 8, 2005**

The Board of Licensed Alcohol and Drug Counselors met on August 8, 2005 at the office of the Board of Medical Licensure and Supervision, 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

**Members present:**

Patty Gail Patten, Chair  
Jane Lepak  
Robert Stevens  
Londa Johnson

**Members not present:**

Tim Flanagan  
Evelyn Phyffer  
Art Christie

**Others present:**

Linda Winton – ODMHSAS Policy Analyst and Rules Liaison  
Judy Brink – Administrative Staff  
Jan Ewing – Deputy Director of the Medical Board  
Dennis Ault – ODAPCA

Noting that a quorum was present, Ms. Patten called the meeting to order at 1:40 p.m.

The minutes of the special meeting held July 25, 2005 were distributed. The Board will approve them at the next meeting.

Linda Winton presented the comments that were received from the public hearing on the proposed rules. The Board reviewed the rules and public comments from Chapter 1. After discussion, Ms. Lepak moved that an emergency exists and to approve the rules on an emergency basis with the following changes: Rule 1-1-6 change the word Department to Board and after checking with Tricia Everest, AAG, change "shall" to "may" in hiring an executive director in rule 1-3-6. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative. (**Attachment 1**)

The rules and public comments from Chapter 10 were reviewed and the following changes recommended: 10-7-2(b)(2)(B) delete the word "Advanced" in describing the written examination; 10-7-3 add continuing education requirements; 10-7-7 remove reference to ICRC; 10-9-4 amend to allow external supervision; 10-11-1 (4) omit prorating the fees. Ms. Johnson moved to approve the rules on an emergency basis with the noted changes. After some discussion, Ms. Johnson amended her motion to add having Tricia Everest, AAG review the changes prior to filing the rules with the

Governor and Legislature. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative. (**Attachment 2**)

Ms. Patten directed the Board to item VIII on the agenda, report on the progress and status of the agreement with the Medical Board. Mr. Kelsey, Executive Director for the Medical Board and Reji Varghese, Business Manager for the Medical Board presented a written and oral report on the tasks completed, work in progress (**Attachment 3**) and an amended revenue/expense sheet (**Attachment 4**).

Ms. Patten took up agenda items IV, V, VI and VII regarding the applications and letters to be sent to all three groups requiring licensure. Mr. Stevens moved to give Patty Patten, Judy Brink and Tricia Everest the authority to develop the applications and letters. Ms. Lepak seconded the motion and the vote was recorded as follows:

Patty Gail Patten	Yes
Jane Lepak	Yes
Robert Stevens	Yes
Londa Johnson	Did not Vote

Mr. Stevens moved to give Patty Patten, Judy Brink and Tricia Everest the authority to develop a fact sheet. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Mr. Stevens reported on his discussions with CEAP/EAP at their local Chapter meeting. This group was interested in being grandfathered in for licensure. Mr. Stevens reported that the criteria for the certified EAP does not meet the same criteria as for licensure. He informed the group that each member can apply and will be considered on an individual basis.

Ms. Patten suggested sending a letter to the ODMHSAS thanking them for their assistance and also to ODAPCA. The Board agreed to send both organizations a letter.

The Board reviewed two sizes of license certificates and decided on the 11 x 14.

There being no further business, the meeting was adjourned at 4:55 p.m.