

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS
MINUTES OF THE MEETING
September 12, 2005

The Board of Licensed Alcohol and Drug Counselors met on September 12, 2005 at the office of the Board of Medical Licensure and Supervision, 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members present:

Patty Gail Patten, Chair
Jane Lepak
Robert Stevens
Londa Johnson
Art Christie (arrived 3:30 p.m.)

Members not present:

Tim Flanagan
Evelyn Phyffer

Others present:

Tricia Everest – Assistant Attorney General
Linda Winton – ODMHSAS Policy Analyst and Rules Liaison
Judy Brink – Administrative Staff
Jan Ewing – Deputy Director of the Medical Board
Reji Varghese – Business Manager of the Medical Board
Lyle Kelsey – Executive Director of the Medical Board
Dennis Auld– ODAPCA

Noting that a quorum was present, Ms. Patten called the meeting to order at 1:40 p.m.

The minutes of July 25, 2005 and August 8, 2005 minutes were reviewed. Mr. Stevens moved to accept the minutes as presented. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Ms. Patten announced that Tim Flanagan had submitted his resignation from the Board. Ms. Everest will send a letter to the Governor, who will appoint a new member. Ms. Patten stated that she would send a letter of appreciation to Mr. Flanagan for his service to the Board. Ms. Everest stated that it was a pleasure to have worked with Mr. Flannigan and that he will be missed.

Ms. Patten reported on the Advisory Committee that handles complaints. The Committee will be comprised on the Assistant Attorney General assigned to the Board, Board Chair, Linda Winton and one other member of the Board. The Committee will review complaints and if warranted, turn them over for investigation. The Assistant Attorney General will file the formal Complaint for a hearing before the Board. Ms. Lepak asked for clarification on the responsibilities of the Ethics Committee that she and Ms. Phyffer comprised. Ms. Everest

explained the Ethics Committee would look at the different offenses and recommend what punishment would be appropriate. The Advisory Committee would actually review the complaints received and make a decision whether or not to investigate. Ms. Lepak stated that it would be beneficial to review the complaints received in order for the Ethics Committee to know what kind of complaints the Board is receiving. Ms. Lepak stated that she would be willing to serve on the Advisory Committee.

The Board discussed developing a Peer Assistance Program that would work with the Ethics Committee and provide assistance to licensees that are in trouble. The Board decided to go ahead with the development and to contact Kyle McGraw from DHS to possibly head up this program.

Reji Varghese, Business Manager for the Medical Board reported that the office space would be available within the next few days and that Ms. Brink would be moved into her new office by September 22, 2005. Mr. Varghese also reported on the progress on the web-site for the Board, which will be ready by September 30th.

Mr. Varghese and Mr. Kelsey reviewed the financial report with the Board (Attachment 1). The Medical Board has paid all expenses to date except for Ms. Brink's payroll.

Ms. Winton reported that the emergency rules the Board adopted were delivered to the Governor on August 17, 2005. The Governor has 45 days to approve or deny the rules. If approved, the rules will become effective immediately. Ms. Lepak had a question on the emergency rule 10-9-3 and the requirement for a CADC in independent private practice or working in an agency to be supervised. Ms. Johnson stated she would like to revisit this requirement when adopting the rules on a permanent basis. Mr. Stevens suggested that the Board ask Ms. Everest if working for an agency would require supervision in the rules as written.

Ms. Patten reported the application forms have been mailed. There were questions on whether the CADC applicants had to be current in their certification as of December 31, 2004 or be current at the time they apply for licensure. Ms. Brink stated that she had been telling people they had to be current at the time they applied for licensure. After discussion, the Board decided to ask Ms. Everest to respond in writing on this issue as well as the supervision question. There was also a question if a Masters in Divinity-Pastoral could apply for LADC. Ms. Patten told them to apply and the applications would be reviewed on a case by case basis. Ms. Lepak stated that she could look at the applications if Ms. Brink had some questions. Ms. Brink had a question on reciprocity and international certification. Mr. Auld from ODAPCA stated they contract with ICRC. ODAPCA's time limit for getting certified is 5 years, set by policy. The Board could set standards without specifying ICRC. At the next meeting the Board will consider a policy with a five year limit to obtain certification.

Ms. Patten stated she had received and approved a CEU program from OSASA; however, the Board will need a Committee to review these requests and present to the Board. Ms. Johnson, Mr. Christie and Ms. Patten will comprise the Committee.

Ms. Everest reviewed the ODAPCA contract and made a change to include written and oral exams. Mr. Stevens moved to approve with the change. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Mr. Christie arrived.

The Board discussed honoring those who have furthered the field, were deceased or retired. It was decided to present Honorary Certificates without a license number. The Board also decided to issue Dennis Auld Certificate no. 1. Mr. Auld stated that he would be honored. Londa Johnson is to get Certificate no. 2. License no. 1 would be issued to Patty Gail Patten.

Mr. Auld brought up the question on the 45 hours of Co-Occurring Disorders stated in the Licensure Law, asking if a 3 hr credit class in Abnormal Psychology would work. No decision was made.

Ms. Patten presented plans for Cameron University to offer a masters degree in either Alcohol and Drugs or Substance Abuse. Mr. Christie stated that Substance Abuse would be a better name for the degree program, as that seems to be the trend. He has been working with the University of Central Oklahoma with their masters in substance abuse. Mr. Christie stated he would consult with Mr. Weinstein at Cameron.

The letters of appreciation were written and passed around to be signed. The Board agreed to purchase a \$50.00 gift for Linda Winton for all of her assistance with the meetings and rule making process. Mr. Christie publicly thanked Judy Brink for her hard work during the transition. All members of the Board agreed.

There being no further business, Mr. Stevens moved to adjourn. Mr. Christie seconded the motion and the vote was unanimous in the affirmative. The meeting was adjourned at 4:00 p.m.