

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Meeting**

**Monday, May 17, 2010 at 9:00 a.m.**

---

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on May 17, 2010, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 313 NE 50<sup>th</sup> Street, Oklahoma City, Oklahoma. This meeting was moved to the Oklahoma State Medical Association building, due to the water damage in the Medical Board building that occurred after the agenda was posted.

Advance notice of this regularly scheduled meeting was transmitted to the Oklahoma Secretary of State on November 18, 2009 and the notice and agenda were posted in prominent public view on the front doors of the Oklahoma Medical Board building located at 101 NE 51<sup>st</sup> St., Oklahoma City, OK on May 14, 2010 at 9:00 am. The notice and agenda were posted on the OBLADC website on May 14, 2010 at 9:00 am.

The beginning of the meeting was delayed to 9:10 am to allow time for persons who showed up at the Medical Board building to move down the street one block to the O.S.M.A. building.

Members present were:

Rhonda Cochran  
Robert Stevens  
Jane Lepak  
Patti Pojezny  
James Patterson  
Kyle McGraw  
Keith Killian

Ms. Cochran called the meeting to order and asked the Board and visitors to introduce themselves. Other present were: Sandra Balzer, Richard D. Pierson, Executive Director, Cheryl Waite, Administrative Assistant, Phyllis Walta, Bill Robinson, Irma Ponce, Larry Cassil, Dan Smalley, Edmar Ponce, Shaunda Wingfield, Tanya Kennedy, Kim Poslick, Gary Smith, Keith Carson, Jan Mefford, Lonnie Rutherford, James Mefford, Nancy Turner, Carol Ewer,

Minutes of the March 15, 2010 meeting were reviewed. Mr. McGraw made a motion to approve the minutes. Ms. Pojezny seconded the motion. A voice vote was taken and all voted yes. The minutes for the March 15, 2010 meeting were approved

Complaint # 108-0609, Mr. William Robinson. Sandra Balzer, Assistant Attorney General explained the complaint. Phyllis Walta, attorney for Mr. Robinson presented a consent order for approval. Mr. Stevens made a motion to enter into executive session. Mr. McGraw seconded the motion. The Board went into executive session. Mr. Stevens made a motion to return to regular session. Dr. Killian seconded the motion. Mr. Stevens made a motion to accept the consent order presented with the following additions: (a) Add \$1000.00 fine; (b) 6 Additional hours of supervision; (c) appear at the board meeting on July 19, 2010, and reinstate Mr. Robinson's CADC effective 5/18/2010. Mr. Patterson seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes

Dr. Killian -Yes  
Ms. Pojezny -Yes  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

Complaint #128-1109. Gary Charles Smith, LADC candidate completed assessment and presented recommendations of assessor. Mr. Stevens made a motion to follow assessor's recommendations that Mr. Smith remain alcohol abstinent for 1 year supportable by 3 notarized letters of sustained abstinence after one year; document 10 hours of ethics; provide quarterly reports from his supervisor; appear at the July 17, 2010 Board meeting and quarterly thereafter. Ms. Lepak seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes  
Dr. Killian -Yes  
Ms. Pojezny -Yes  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

Complaint #118-0809 – Irma Ponce – operating a private practice without licensure. Ms. Ponce appeared with her attorney, Mr. Cassil, and her son, Edmar Ponce. Mr. Patterson made a motion that Ms. Ponce's application remain active; however she can only provide DUI/ADSAC services unless employed by another agency; complete an additional 2 hours of supervision each month focusing on a deeper understanding of Oklahoma laws, rules, and ethics; supervisor to provide quarterly reports to the board; and appear before the Board with her supervisor on September 20, 2010 and quarterly thereafter; Ms. Lepak seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes  
Dr. Killian -Yes  
Ms. Pojezny -Yes  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

Complaint #113-0709 – Chelsey Graham, LADC candidate who pled guilty to misdemeanor charges. Ms. Graham was not present. Mr. Stevens made a motion to deny Ms. Graham's application for LADC. Dr. Killian seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes  
Dr. Killian -Yes  
Ms. Pojezny - Abstain  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

James Mefford appeared and presented his completion of consent order requirements. Mr. Patterson made a motion to reinstate Mr. Mefford's supervision privileges since he has successfully completed all requirements. Ms. Lepak seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes  
Dr. Killian -Yes  
Ms. Pojezny -Yes  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

Nancy Turner, LADC applicant appeared with her supervisor, Carol Ewer to explain her progress. The board asked Ms. Turner to return to the September board meeting.

Shaunda Kay Winfield appeared and discussed her CADC application and public intoxication – drugs charge. Mr. Patterson made a motion that Ms. Winfield needs to provide documentation that the charge was dropped/dismissed, and then we will accept her application for CADC. Ms. Pojezny seconded the motion. A roll call vote was taken and recorded as follows:

Mr. McGraw -Yes  
Dr. Killian -Yes  
Ms. Pojezny -Yes  
Ms. Cochran -Yes  
Ms. Lepak -Yes  
Mr. Stevens -Yes  
Mr. Patterson -Yes

James Keith Carson appeared to report on his progress as per revised consent order. The board reminded him he needs an LADC supervisor outside of the agency; needs to renew his CADC on or before 6/30/2010, and appear at the July 17, 2010 Board meeting.

1233 – The board adjourned for lunch

1249 – The board returned to session.

Reji Varghese and Lyle Kelsey presented the financial reports. Mr. McGraw made a motion to approve invoices from the Medical Board for March 2010, and April 2010 for \$4985.85. Ms. Pojezny seconded the motion. Voice vote was unanimous to approve payment. Mr. Stevens made a motion to approve the 2010/2011 Budget with noted changes. Mr. McGraw seconded the motion. Voice vote was unanimous to approve the 2010/2011 budget with noted changes. Mr. McGraw made a motion to approve the financial report. Ms. Pojezny seconded the motion. Voice vote was unanimous to approve the financial report. Mr. Stevens made a motion to change the terms in the contract with the Medical Board Contract so that either party can modify the contract with 30 days written notice instead of 90 day. Ms. Lepak seconded the motion. Voice vote was unanimous to approve the changes.

Connie Motley gave us an update on her work through OSASA regarding HB2999 and changes to CADC's.



<b>Amanda Spriggs</b>	<b>LADC</b>	<b>Broken Arrow</b>
<b>Sheila Wilson</b>	<b>LADC</b>	<b>Ninnekah</b>

Mr. Pierson asked the board for nominations for Board Officers FY2011. Ms Lepak made a motion to elect Robert Stevens as Board Chair, and Mr. McGraw as Vice Chair. Mr. Stevens seconded the motion. A voice vote was called and the motion passed with none opposed.

Mr. Pierson presented his Executive Director’s Report.

1505 – Mr. McGraw left the room.

Under New Business, Ms. Waite presented a list of individuals who passed their oral exam on 5/14/2010. Ms. Pojezny made a motion to accept the candidates presented for licensure/certification. Mr. Stevens seconded the motion. The candidates were approved as follows:

**PASSED ORALS 5/14/10 – INITIAL LICENSE**

<b>Pamela Allen</b>	<b>LADC</b>	<b>Norman</b>
<b>Gina Cooper</b>	<b>LADC</b>	<b>Depew</b>
<b>Casey Farmer</b>	<b>LADC</b>	<b>Muskogee</b>
<b>Kathleen McKinney</b>	<b>LADC</b>	<b>Ardmore</b>
<b>Cynthia Smith</b>	<b>LADC</b>	<b>Stillwell</b>
<b>Angela Sumter</b>	<b>CADC</b>	<b>Tahlequah</b>
<b>Stormy Worster</b>	<b>CADC</b>	<b>Norman</b>
<b>O T Cargill</b>	<b>LADC</b>	<b>Yukon</b>

Being no further business to come before the Board, Mr. Stevens made a motion to adjourn the meeting at 1510. Dr. Killian seconded the motion. A voice vote was unanimous to adjourn at this time.