

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Meeting**

**Monday, July 27, 2009 at 10:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met on July 27, 2009, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens  
Rhonda Cochran  
Jane Lepak  
Patti Pojezny  
Keith Killian

Board member, James Patterson notified the office he would not be able to attend today.

Also present were Sandra Balzer, Assistant Attorney General to the Board, Ric Pierson, Executive Director to the Board, Cheryl Waite, Administrative Assistant to the Board office, Ronald Wahkinney, Duane Miller, Nancy Turner, Teresa Caywood, and Vanessa Moyer

Minutes of June 15, 2009 meeting were reviewed. Mr. Stevens made a motion to approve the minutes. Ms. Lepak seconded the motion. The minutes for the June 15, 2009 meeting were approved.

Teresa Caywood appeared regarding completion of all requirements of her consent order with the board. She read a self-assessment letter. Mr. Stevens made a motion to accept that she has completed all requirements of the consent order and she would be reinstated. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Keith Killian	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Ronald Wahkinney made his quarterly report to the board. Mr. Stevens made a motion to request an evaluation from Mr. Milan on Mr. Wahkinney regarding his progress and that Mr. Wahkinney comes back before the board in November. Dr. Killian seconded the motion. A roll call vote was called and recorded as follows:

Keith Killian	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Nancy Turner and her attorney, Duane Miller appeared on Complaint #550108 to respond to accusations. Mr. Stevens made a motion to enter into an agreement with Ms. Turner to get additional supervision on confidentiality, ethical issues, and record-keeping; provide quarterly

reports from supervisor regarding progress, facilitate communication between LADC supervisor and work supervisor and to appear quarterly before the board. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Keith Killian	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

1120 – The Board had a brief recess to prepare for working through lunch. The Board was called back at 1135.

Mr. Pierson presented a request from Lonnie Burns, LADC candidate, who requested to take the CADC test instead of the LADC test. Ms. Lepak made a motion to apply the same procedure to downgrade as we do to upgrade, which includes paying \$140.00 application fee, complete application form, complete all requirements of CADC. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Keith Killian	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from John Mallon, CADC candidate, to review transcripts and syllabi of courses to allow him to make application for LADC. Mr. Stevens made a motion to deny his request, and to recommend courses that he would need to take to be able to apply for LADC. Dr. Killian seconded the motion. A roll call vote was called and recorded as follows:

Keith Killian	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented information from the University of Central Oklahoma’s Master’s Degree Program for the Boards review. The board noted they are on the right track and encouraged UCO to continue working on the development of this Master’s degree.

Patrice Staley did not appear regarding her denied application due to a plea of nolo contendere on a felony charge. She will be added to the agenda for September.

Mr. Stevens made a motion to accept the following candidates for licensure/certification. Ms. Lepak seconded the motion. The candidates were approved as follows:

Herb Brand	LADC	Yukon
Vicki Brooks	LADC	Norman
Susan Buck	LADC	Bartlesville
Kerri Buerker	LADC	Broken Arrow
Jennifer Dell	LADC	Norman

Jennifer Goodrich	LADC	Edmond
Brenda Lawson	LADC	Muskogee
Rachel Lowery	LADC	Elk City
Sharon K Miller	LADC	Grove
Angela Riding	LADC	Edmond
Mary Ross	CADC	McAlester
Shannon Selstad	LADC	Lawton
Gary Thornhill	LADC	Oklahoma City
Whitney Warren	LADC	Guthrie
Elva Westermark	LADC	Tulsa
Gail Wilcox	LADC	Norman
Holli Witherington	LADC	Ada

Complaint #1060609, was presented. Mr. Stevens made a motion that we find probable cause and proceed with complaint. Ms. Lepak seconded the motion. A voice vote was called and the motion passed with none opposed.

Complaint #1070609, was presented. Ms. Pojezny made a motion that we find probable cause and proceed with complaint. Mr. Sevens seconded the motion. A voice vote was called and the motion passed with none opposed.

Complaint #1080609, was presented. Ms. Lepak made a motion that we find probable cause and proceed with complaint. Ms. Pojezny seconded the motion. A voice vote was called and the motion passed with none opposed.

Complaint #1090709, was presented. Ms. Pojezny made a motion that we find probable cause and proceed with complaint. Dr. Killian seconded the motion. A voice vote was called and the motion passed with none opposed.

Mr. Pierson presented Executive Director's report highlighting the Supervision Training he just completed at Rutgers. He noted that the next Supervision committee meeting would be August 14, 2009.

Lyle Kelsey and Reji Varghese of the Medical Board presented the financial reports. Mr. Stevens made a motion to accept the financial report and to approve payment of invoices from October 2008 thru June 2009. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

Under New Business, Mr. Stevens suggested changing our board meeting start time from 10:00 am to 9:00 am. Mr. Stevens made a motion to change the board meeting start time from 10:00 am to 9:00 am. Dr. Killian seconded the motion. The motion was passed with a voice vote, and none opposed.

Mr. Stevens made a motion to adjourn the meeting at 1230. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed. The meeting was adjourned at 12:30