

# NOTICE OF MEETING

## OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

5104 N. Francis, Suite C  
Oklahoma City, OK

Monday, September 21, 2009 at 9:00 a.m.

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### AGENDA

- I. **Determination of Quorum, call to order and opening remarks – (Rhonda Cochran).**
- II. **Review/Action - Approval of Minutes of the July 27, 2009 Board meeting – (Rhonda Cochran).**
- III. **Review/Action- Approval of Minutes of the August 25, 2009 Special Board Meeting. (Rhonda Cochran, Jane Lepak).**
- IV. **Discussion and possible action on complaints that are being brought before the Board. (Rhonda Cochran, Sandra Balzer, Ric Pierson).**
  - A. **Complaint # 990309. Lynne Gelhaus, LADC #199. Dual relationship. The Board may convene an executive session pursuant to 25 O.S. Section 307(B)(8).**
  - B. **Complaint # 801202 and #811202. Lewis Bartley Lee, LADC #435. Relapse. The Board may convene an executive session pursuant to 25 O.S. Section 307(B)(8).**
  - C. **Complaint #890209. James R. Mefford, LADC #285. Billing fraud. The Board may convene an executive session pursuant to 25 O.S. Section 307(B)(8).**
  - D. **Complaint #900209. Jeannette M. Mefford, LADC candidate. Billing fraud**
- V. **Discussion and possible action on questions and concerns that have come to the Board through the office. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**
  - A. **Lillian Miller. Requesting review of Master’s transcript to allow application for LADC vs. CADC. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**
  - B. **Mark McDonald. Appealing denial of reciprocity from Missouri. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**
  - C. **Tim McMurphy. Applicant for LADC asking for a reduction in supervision time due to experience as a counselor in Nevada.**
  - D. **Kathleen McKinney. Asking for reciprocity of Certified Addiction Specialist credential, granted through the American Academy of Health Care Providers in the Addictive Disorders. Ms. McKinney is willing to sit for the written and oral exams. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**
  - E. **Patrice Staley to re-appear regarding application status concerning a felony conviction in 2004. (Ric Pierson, Cheryl Waite, Rhonda Cochran).**
  - F. **Sondra Hatcher. Requesting a refund of the \$140.00 reinstatement fee for failure to test within one- year period. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**
  - G. **Johnnie Cox. Requesting an extension to take her written exam for LADC. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**

- VI. Discussion and possible action on reports from the Complaint Review Committee. (Ric Pierson, Sandra Balzer, Rhonda Cochran).**
  - A. Complaint #114-0709. Collecting unused prescriptions from clients and re-distributing. (Ric Pierson, Sandra Balzer).**
  
- VII. Discussion and possible action regarding supervision training. (Ric Pierson, Rhonda Cochran, Jane Lepak).**
  - A. Discuss costs for supervision committee members.**
  - B. Discuss costs for Board members.**
  
- VIII. Discussion and possible action regarding IC&RC credentials. (Ric Pierson, Rhonda Cochran).**
  
- IX. Discussion and possible action regarding updates to Conference Display. (Ric Pierson, Rhonda Cochran).**
  
- X. Discussion and possible action regarding Administrative and Financial reports. (Reji Varghese, Dela Kwetey, Lyle Kelsey, Ric Pierson, Rhonda Cochran).**
  
- XI. Executive Director's Report. (Ric Pierson).**
  - A. Distribution of final audit report.**
  - B. Supervision training update.**
  - C. ODMHSAS meeting regarding various position papers.**
  - D. Presentation at UCO for Dr. Killian's class.**
  - E. OCARTA Recovery Rally at the Capitol.**
  - F. Zarrow Mental Health Symposium in Tulsa.**
  
- XII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of agenda. (Ric Pierson, Rhonda Cochran, Cheryl Waite).**