

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, June 15, 2009 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on June 15, 2009, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens
Rhonda Cochran
Jane Lepak
Patti Pojezny
Kyle McGraw

Board member, Terry Wallace notified the office he would not be able to attend today.

Also present were Sandra Balzer, Assistant Attorney General to the Board, Ric Pierson, Executive Director to the Board, Cheryl Waite, Administrative Assistant to the Board office, Ching Lei Chi, Konawa Ade, Charlene Ade, James Barton, and Patrice Staley.

Patty Gail Patten, Board member arrived at 10:10.

Minutes of March 23, 2009 meeting were reviewed. Mr. Stevens made a motion to approve the minutes. Ms. Patten seconded the motion. The minutes for the March 23, 2009 meeting were approved.

Patrice Staley appeared to answer questions in regards to her application for CADC. Mr. Stevens made a motion to deny her application at this time, but she can re-apply after September 2009 and we will accept the supervision hours she has completed thus far. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Recused
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Ching Lei Chi appeared regarding completion of consent order with the board. Ms. Pojezny made a motion to accept this information and reinstate supervision privileges. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

James Barton appeared regarding completion of consent order with the board. Mr. Stevens made a motion to accept work completed and reinstate supervision privileges. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Recused
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Teresa Caywood was not present to discuss completion of her consent order with the board. The Board will add Ms. Caywood to the July agenda.

Konawha Ade appeared to ask the board to reconsider accepting her application for CADC. After much discussion, Mr. McGraw made a motion to deny her application at this time, but she may re-apply in January 2013. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Delores "Laurie" Reed to accept 3 weeks of supervision performed by Mr. Robbins that he didn't sign supervision logs before he passed away. Ms. Lepak made a motion to deny 3 weeks of supervision. Ms. Patten seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Gary Yates, an LADC applicant from Maine who was licensed in Maine, but not required to take the oral exam. Ms. Pojezny made a motion to accept his application and have him take the oral exam only. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented transcripts from Roberta Adu requesting the board accepts her business degree for LADC. Mr. Stevens made a motion to deny her application for LADC. Ms. Patten seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Tamara Kay Clark to accept her Practicum/Training from out of state. Ms. Lepak made a motion to accept her Practicum/Training. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Louella Clark, a CADC applicant who passed the IC&RC written exam in September 2005, to accept test results even though the exam has been updated. Ms. Patten made a motion to accept her test results from 2005. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

The Board reviewed information submitted on behalf of Ronald Wahkinney, candidate for CADC on probation. No action at this time, Mr. Wahkinney will be added to the July agenda.

Mr. Pierson asked for the boards' direction regarding reinstatement of an expired license. Mr. Stevens made a motion stating that if a license has been expired for two years, it is not eligible for reinstatement, and that the office needs to bring a list of these individuals to the board. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson asked for the board's guidance regarding whether or not we would accept an application for CADC/LADC if the applicant is participating in a methadone maintenance

programs. The board asked Mr. Pierson to research the ADA requirements and report back to the board.

Mr. Pierson presented a request from Danielle Smallwood to be grandfathered in as a CADC. Mr. Stevens made a motion to deny her request. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Recused
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Keith Phillips, LADC #359 who wants to do all CEUs online due to long-term chronic illness. Mr. Stevens made a motion to deny his request to complete all CEUs online, and suggested he consider going inactive. Ms. Patten seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented a request from Deanna Abston, an inactive licensee, who requested to do all her CEUs online due to a long-term chronic illness. Mr. McGraw made a motion to deny her request to complete all CEUs online. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson asked the board if they wanted to consider computer signature only on new certificates/licenses. The board decided to keep the current procedure of having a personal signature on certificates/licenses.

Mr. Pierson asked for the board's input on whether to accept therapeutic hold trainings for CEUs. The board agreed with Mr. Pierson to deny therapeutic hold trainings for CADC/LADC CEUs.

1155 – The Board went into recess for lunch. The Board was called back at 1235

Complaint #990309 – Ms. Pojezny made a motion to file a formal complaint. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes

Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Complaint #102409 – Ms. Patten made a motion to file a formal complaint. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patti Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Complaint #831224 and #851229 – Mr. Stevens made a motion to dismiss this complaint. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patti Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Complaint #880109 – Mr. Stevens made a motion to dismiss this complaint. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patti Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Complaints #960309, #101409 and #920209 – Ms. Patten made a motion to dismiss these complaints. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patti Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Mr. Stevens made a motion to accept the following candidates for licensure/certification. Ms. Lepak seconded the motion. The candidates were approved as follows:

Linda S. Anderson	LADC	Enid
Dennis Blackman	LADC	Atoka
Cindy Brumley	LADC	Broken Bow
Ashley Cunningham	CADC	Tulsa
Pamela J. Foster	LADC	Chickasha
Jason Hill	LADC	Ada

Connie O'Brien	LADC	Enid
Benjamin Opaleye	LADC	Tulsa
Mary M. Robbins	LADC	Yukon
Pamela G. Sparks	LADC	Henryetta
David A. Veach	LADC	Tulsa
Mara F. Warder	LADC	Tulsa

Mr. Pierson presented contract for Attorney General's legal services for 2010. Ms. Pojezny made a motion to approve the 2010 contract. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patti Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Ms. Patten addressed the board regarding supervision training. She asked each board member to write five (5) questions for possible inclusion in the supervision test.

Mr. Pierson asked for the boards' approval to change the next board meeting to July 27, 2009. Ms. Lepak made a motion to change the next board meeting to July 27, 2009. Ms. Pojezny seconded the motion. A voice vote was called and the motion passed with none opposed.

Mr. Pierson asked the board for nominations for Board Officers FY2010. Mr. McGraw made a motion to re-elect Rhonda Cochran as Board Chair, and Jane Lepak as Vice Chair. Mr. Stevens seconded the motion. A voice vote was called and the motion passed with none opposed.

Mr. Pierson presented Executive Director's report.

Mr. Pierson asked for the board's approval to participate in the Zarrow Mental Health Conference in Tulsa on September 17 & 18, 2009, the OCARTA Recovery Rally at the State Capitol on September 3, 2009, the ODAPCA Conference on October 15 & 16, 2009 and the IC&RC Fall Conference in Columbus, Ohio. Mr. Stevens made a motion to approve Mr. Pierson to participate in these fall conferences and for Mr. Pierson and one Board member to attend the IC&RC Fall conference in Columbus, Ohio. Ms. Lepak seconded the motion. A voice vote was called and the motion passed with none opposed.

Reji Varghese of the Medical Board presented the financial reports. Ms. Lepak made a motion to accept the Financial report and Budget for 2010 with changes reported. Mr. Stevens seconded the motion. The motion was passed with a voice vote, and none opposed. A motion was then made by Ms. Patten to approve January 2009 thru May 2009 invoices for payment. Ms. Pojezny seconded the motion. The motion was passed with a voice vote, and none opposed.

Under New Business, Mr. Pierson presented a letter from an agency asking to place one of their counselors on inactive status due to chronic illness. After much discussion about the pitfalls of allowing others the ability to affect the status of a person's certification/license, it was the opinion of all that the certified/licensed counselor, or their power of attorney, needs to request in writing a change in the status of their credential.

The meeting was adjourned at 1440 hours.