

NOTICE OF MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

5104 N. Francis, Suite C
Oklahoma City, OK

Monday, June 15, 2009 at 10:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks – (Rhonda Cochran).
- II. Review/Action - Approval of Minutes of the March 23, 2009 public hearing on proposed rules and special Board meeting – (Rhonda Cochran).
- III. Discussion and possible action on questions and concerns that have come to the Board through the office. (Ric Pierson, Cheryl Waite, Rhonda Cochran).
 - A. Patrice Staley to appear and answer any questions regarding application status concerning a felony conviction in 2004. (Ric Pierson, Cheryl Waite, Rhonda Cochran).
 - B. Danielle Smallwood to appear requesting to be grandfathered in as CADC. (Ric Pierson, Rhonda Cochran).
 - C. Ching Lei Chi to appear regarding completion of consent order with the Board. (Ric Pierson, Rhonda Cochran, Sandra Balzer).
 - D. James Barton to appear regarding completion of consent order with the Board. (Ric Pierson, Rhonda Cochran, Sandra Balzer).
 - E. Teresa Caywood, letter of completion of requirements for consent order with the Board. (Ric Pierson, Rhonda Cochran, Sandra Balzer).
 - F. Konawha Ade to appear asking for consideration of the Board to accept her application for CADC. (Ric Pierson, Rhonda Cochran, Cheryl Waite).
 - G. Letter from Delores “Laurie” Reed requesting supervision hours for supervisees of George Robbins, deceased.
 - H. Gary Yates, applicant from Maine, seeking guidance regarding requirements to be LADC in Oklahoma. (Ric Pierson, Rhonda Cochran, Cheryl Waite).
 - I. Roberta Adu requesting the Board to review her transcripts for eligibility for candidacy for LADC. (Ric Pierson, Rhonda Cochran, Cheryl Waite).
 - J. Tamara Kay Clark request for acceptance of Practicum from out of state. Documentation by college to be reviewed. (Ric Pierson, Rhonda Cochran, Cheryl Waite).
 - K. Louella Clark, CADC applicant, passed written exam in Sept. 2005. Does Ms. Clark need to sit for the written exam again since written exam has been updated? (Ric Pierson, Cheryl Waite, Rhonda Cochran).
 - L. Review of materials submitted to the Board on behalf of Mr. Ronald Wahkinney, candidate for CADC on Board probation. (Ric Pierson, Rhonda Cochran).
 - M. Gloria Gayle, LADC #290. Determination of ineligibility for reinstatement of expired license. (Ric Pierson, Rhonda Cochran, Sandra Balzer).
 - N. Question received in Board office wanting to know if the Board will accept an application for CADC or LADC if the applicant is participating in a Methadone maintenance program. (Ric Pierson, Rhonda Cochran, Sandra Balzer and Board).

- O. Keith Phillips, LADC # 359, is requesting he be allowed to complete, online, all ceu's necessary for renewal at this time due to long-term chronic illness. (Ric Pierson, Rhonda Cochran).
- P. Deanna Abston, LADC # 108, is requesting she be allowed to complete, online, all ceu's required for renewal of her license (inactive) at this time due to long-term chronic illness. (Ric Pierson, Rhonda Cochran).
- Q. Discussion of using computer signatures only on certificates/licensures. (Ric Pierson, Cheryl Waite, Rhonda Cochran).
- R. Discussion of request to accept therapeutic hold trainings for ceu's. (Ric Pierson, Rhonda Cochran).

IV. Discussion and possible action regarding report from Complaint Review Committee. (Ric Pierson, Sandra Balzer).

- A. Board to consider probable cause for complaint #990309 a dual relationship.
- B. Board to consider probable cause for complaint #102409, practicing in Oklahoma without a license.
- C. Complaint #831224 and #851229 cannot substantiate.
- D. Complaint #880109, cannot substantiate.
- E. Complaint #960309, cannot substantiate.
- F. Complaint #101409, cannot substantiate.
- G. Complaint #920209, cannot substantiate.

V. Discussion and possible action on candidates that have completed requirements for licensure or certification. (Ric Pierson, Cheryl Waite, Rhonda Cochran).

PASSED ORAL TEST -APRIL 3, 2009

Linda S. Anderson	LADC	Enid
Dennis Blackman	LADC	Atoka
Cindy Brumley	LADC	Broken Bow
Ashley Cunningham	CADC	Tulsa
Pamela J. Foster	LADC	Chickasha
Jason Hill	LADC	Ada
Connie O'Brien	LADC	Enid
Benjamin Opaleye	LADC	Tulsa
Mary M. Robbins	LADC	Yukon
Pamela G. Sparks	LADC	Henryetta
David A. Veach	LADC	Tulsa
Mara F. Warder	LADC	Tulsa

VI. Discussion and possible action regarding Contract for Legal Services for FY 2010 with the Attorney General's Office. (Ric Pierson, Rhonda Cochran, Sandra Balzer).

VII. Discussion and possible action regarding Supervision Training. (Ric Pierson, Rhonda Cochran, Patty Gail Patten).

- A. Rutgers Summer School July 20-24, 2009.
- B. Supervision Committee to meet and begin finalization of training, costs, supervision test, etc.

VIII. Discussion and possible action regarding changing the July Board meeting date. (Ric Pierson, Rhonda Cochran).

- IX. Discussion and possible action regarding Election of Board Officers for FY 2010. (Ric Pierson, Rhonda Cochran, Board).
- X. Executive Director's Report.
 - A. Licensure renewal has begun.
 - B. Report on May 13, 2009 meeting with OSASA, ODMHSAS, and OHCA regarding discrepancies in group size and workforce issues.
 - C. Report on IC&RC conference in Atlanta, Ga. March 31-April 3.
 - D. Update on HB1069 and delaying Master's degree requirements.
 - E. Update on Rules Revisions.
 - F. OCARTA Recovery Day at the Capitol report.
 - G. Director to present at OCU's Summer School on Chemical Dependency June 17 and 22.
 - H. OSASA retreat at Quartz Mountain June 8-10.
 - I. Cheryl vacation July 9-16, 2009.
- XI. Discussion and possible action regarding Audit and expenses of audit. (Ric Pierson, Dela Kwetey, Reji Varghese).
- XII. Discussion and possible action on review of FY 2010 Budget. (Ric Pierson, Rhonda Cochran, Reji Varghese, Dela Kwetey, Lyle Kelsey).
- XIII. Discussion and possible action regarding Administrative and financial reports. (Reji Varghese, Dela Kwetey, Lyle Kelsey).
- XIV. Discussion and possible action on upcoming events that will need to be scheduled before September Board meeting.
 - A. Zarrow Mental Health Symposium, Tulsa, September 17 & 18, 2009.
 - B. OCARTA Recovery Rally September 3, 2009.
 - C. ODAPCA Conference October 15 & 16, 2009.
 - D. IC&RC Fall Conference October 21-23, 2009 in Columbus, Ohio.
- XV. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting the agenda. (Ric Pierson, Rhonda Cochran, Cheryl Waite).