

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, December 8, 2008 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on December 8, 2008, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens
Jane Lepak
Patty Gail Patten
Kyle McGraw

Board members absent today were Rhonda Cochran and Terry Wallace. Patti Pojezny notified the office she would be late.

Jane Lepak determined a quorum was present and called the meeting to order at 1055.

Minutes of November 3, 2008 were reviewed. Mr. McGraw moved to approve the minutes as presented. Mr. Stevens seconded the motion. The minutes for the November 3, 2008 meeting were approved.

Ms. Lepak asked that others present please introduce themselves. Others present included:

Ric Pierson, Executive Director
Cheryl Waite, Administrative Assistant
Stori Mahan, ODAPCA
Gordon Whitewolf, Riverside Indian School

Mr. Pierson presented a request from Debra Kingston, a candidate under supervision for CADC to accept the supervision she previously completed in Colorado. After much discussion, Mr. Stevens made a motion to not accept her supervision from Colorado, as our law does not currently allow it. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Pierson presented the face-to-face CEU's completed by Richard Wedemeyer to renew his LADC. Ms. Patten made a motion to accept the CEU's presented for renewal. Mr. McGraw seconded the motion. . A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Gordon Whitewolf made a request to the board to accept his LADC renewal even though he did not renew within one year of the expiration date because of a tax hold. Mr. Mike Boss, CADC, also requested renewal due to the same circumstances. The Board stated that our law Title 59, Section 1878 (D) states “The certificate or license of a person whose certificate or license has been expired for more than one (1) year shall not be reinstated. A person may reapply for a new certificate or license as provided in Section 7 of this act.”

Mr. Pierson presented the resignation of Linda Winton from the Complaint Review Committee. Mr. Stevens made a motion to accept Ms. Winton’s resignation. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Pierson informed the Board that he received a signed Consent Order and supervision contract from Ms. Chi and would need a board members signature on the order.

Ms. Pojezny entered the room at 1143.

Mr. Pierson asked the Board for action on complaint #791108. Mr. Stevens made a motion to find probable cause to file a formal complaint and ask the individual to appear before the board in March 2009. Ms. Patten seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Pierson asked the Board for action on complaint #771008, a supervisee whom self-reported and admitted to forging documents. Ms. Patten made a motion to find probable cause to file a formal complaint and ask the supervisee to appear before the board. Mr. Stevens seconded the motion. . A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Linda Winton entered the room at 1150.

Mr. Pierson asked the board for action on complaint #670708. Mr. Stevens made a motion to investigate further whether or not this candidate is practicing, and if so, send a cease and desist order. Mr. McGraw seconded the motion. . A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

1200 - The Board went into recess for lunch. The Board was called back at 1238.

Mr. Pierson presented Co-Occurring Credential Rules. Ms. Balzer stated that we do not need to include definitions for items “a “ though “h” as they have already been defined elsewhere. The Board members will review co-occurring rules and notify Mr. Pierson of any necessary changes.

Ms. Patten entered the room at 1242.

Ms. Patten addressed the Board regarding Supervision Rules. After some discussion, Mr. Stevens made a motion to approve the Supervision Rules as presented. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. McGraw left the room at 1325.

Mr. Pierson asked the board for input on any other rules which need to be revised. Ms. Lepak noted that we need to add credit cards to method of payments. Mr. Stevens made a motion to add an initial Supervisor fee of \$35.00 and a renewal of Supervisor fee of \$10.00 per year. Ms. Patten seconded the motion. A roll call vote was called and recorded as follows:

Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Stevens made a motion to create Co-Occurring Certification fees inline with other fees with application fee of \$140.00 and testing fee of \$125.00. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Patty Pojezny:	Yes
Patty Gail Patten:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Mr. Pierson gave his Executive Director's report.

Mr. Pierson asked for the boards input on refunding renewal fees paid online by individuals who renewed more than one year from expiration date. The board stated we need to refund any renewal fees.

Being no further business to come before the Board, the meeting was adjourned at 1350 hours.