

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Meeting**

**Monday, November 3, 2008 at 10:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met on November 3, 2008, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens  
Jane Lepak  
Patti Pojezny  
Kyle McGraw

Board members absent today were Rhonda Cochran and Terry Wallace.

Jane Lepak determined a quorum was present and called the meeting to order at 1000.

Minutes of September 8, 2008 were reviewed. Mr. McGraw moved to approve the minutes as presented. Ms. Pojezny seconded the motion. The minutes for the September 8, 2008 meeting were approved.

Ms. Lepak asked that others present please introduce themselves. Others present included:

Ric Pierson, Executive Director  
Cheryl Waite, Administrative Assistant  
Stori Mahan, ODAPCA  
Dr. Scottie Haskins  
Ching Lei Chi  
Christina Erman  
Keith Killian, OSASA  
Karen Walker, OSASA  
Donald Cherry

1020 – Ms. Patten entered the room.

Mr. Pierson presented Complaint #670708 in regards to a candidate for LADC falsifying supervision logs. The Board heard from the supervisor of record. A motion was made by Mr. Stevens to put this application on hold pending further investigation. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Ching Lei Chi appeared to ask the Board to reconsider withdrawal of Consent Order. Ms. Chi stated that her attorney, Mr. Turner, no longer represents her. She is representing herself. A motion was made by Ms. Patten to go into Executive Session. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

A motion was made by Mr. Stevens to reconvene. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

A motion was made by Mr. McGraw to offer an amended version of the Consent order, which is to include the following criteria Ms. Chi will be evaluated on by her supervisor:

- \* Complete competency of Supervision with Ms. Jones +/- meeting standards
- \* Cover LADC Law
- \* Cover preparation for Written and Oral testing.
- \* Review of the 12 Core Functions
- \* Review Ethics

Ms. Chi will need to notify the Board by 5 pm on November 17, 2008 if she is willing to accept this Consent Order. Upon acceptance she will also submit her supervision contract with Ms. Jones. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes

Don Cherry appeared before the Board to ask if they would accept his application for CADC due to the nature of his previous felony conviction. There was much discussion regarding Mr. Cherry's qualifications, recovery and support programs. The Board explained to Mr. Cherry that they could not render a decision until he met requirements and actually made application for CADC.

1243 - The Board went into recess for lunch. The Board was called back at 1310.

Mr. Pierson asked the Board for action on application of Vera Ellen Pierce. A motion was made by Mr. Stevens to deny Ms. Pierce application for CADC. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes  
Patty Gail Patten: Yes  
Patti Pojezny: Yes  
Jane Lepak: Yes  
Robert Stevens: Yes

Mr. Pierson presented a request from Paoli Klein to supervise with an individual in Sicily, Italy. The Board cannot approve this supervision at this time because our law states that we will only accept supervision with individuals who are LADC in Oklahoma.

Ms. Patten addressed the Board regarding Supervision Rules. Mr. Pierson addressed the concerns OSASA has regarding the proposed Supervision Rules. Further discussion was tabled until the special Board meeting on December 8, 2008.

Mr. Pierson presented the proposed Rules for the Counselor Assistance Program for approval. Ms. Patten made a motion to accept the proposed Rules for Counselor Assistance Program. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes  
Patty Gail Patten: Yes  
Patti Pojezny: Yes  
Jane Lepak: Yes  
Robert Stevens: Yes

Ms. Patten requested the board set-up a committee to write the rules for the Co-Occurring certification. A committee consisting of Ms. Patten, Mr. McGraw, and Mr. Pierson was created.

Ms. Patten explained that the gentleman who was going to help revise the rules has become ill and now can't do it. Ms Patten requested that Mr. Pierson divide the Rules among board members to review and bring back any necessary revisions to the December board meeting.

Mr. Stevens made a motion that we accept the following candidates for licensure/certification. Mr. McGraw seconded the motion. The following candidates were approved:

David Barnes	CADC	Anadarko
Cynthia Barry	CADC	Piedmont
Patty Burnett	CADC	Oklahoma City
Joseph Castillo	LADC	Oklahoma City
Genevie Cox	LADC	Bethany
Cassandra Hamilton	LADC	Guthrie
Christi Kellogg	LADC	Muskogee
Lamont Malcolm	LADC	Oklahoma City
Dan Merritt	LADC	Norman
Richard Paul	LADC	Tulsa
Janis Ponds	LADC	Tulsa
Myrna Terry	LADC	Yukon

Ms. Waite explained changes made to existing forms.

Lyle Kelsey and Reji Varghese of the Medical Board presented the financial reports. Mr. Stevens made a motion to accept the financial report and to pay May/June 2008 invoices totaling \$5,767.93. Mr. McGraw seconded the motion. The motion passed unanimously by voice vote. Mr. Stevens made a motion to accept August/September 2008 invoices for payment. Mr. McGraw seconded the motion. The motion passed unanimously by voice vote.

The Board set a Special Board meeting for December 8, 2008.

Board Meeting Dates for calendar year 2009. The Board will meet every other month on the following dates:

January 5, 2009

March 2, 2009

May 4, 2009

July 6, 2009

September 21, 2009

November 2, 2009

Mr. Pierson will notify the Secretary of State of meeting dates for 2009 as well as Board Members that were absent today.

Mr. Pierson gave his Executive Director's report.

Being no further business to come before the Board, the meeting was adjourned at 1505 hours.