

# NOTICE OF MEETING

## OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

5104 N. Francis, Suite C  
Oklahoma City, OK

Monday, March 2, 2009 at 10:00 a.m.

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### AGENDA

- I. Determination of Quorum, call to order and opening remarks – (Rhonda Cochran).
- II. Review/Action - Approval of Minutes of the January 5, 2009 meeting – (Rhonda Cochran).
- III. Discussion and possible action on questions and concerns that have come to the Board through the office. (Ric Pierson, Cheryl Waite, Rhonda Cochran).
  - A. Arthur Christie to address the Board in regard to the Master's degree requirements beginning January 1, 2010.
  - B. Ronald Wahkinney, currently on active parole, requesting to be under supervision as an applicant.
  - C. Consideration of Master's degree program through Grand Canyon University in Arizona and Master's degree requirements January 1, 2010.
  - D. Request to consider supervision hours required for part-time employees. How much supervision time is required for 20 or less hours worked?
  - E. Request to participate in Ethics Training at NAIC in Norman on May 29 or June 5, 2009.
  - F. Monica Williams, CADC #317, obtained Master's degree and passed advanced written exam, January 2009, and was upgraded to LADC # 703.
- IV. Discussion and possible action regarding complaints referred to the Board from the Complaint Review Committee. (Ric Pierson, Sandra Balzer).
  - A. Complaint # 670708, Robert Duncan, applicant for LADC. Allegation of falsifying supervision hours.
  - B. Complaint # 771008, Teresa Caywood, applicant for CADC. Self report of re-creating an assessment without client being present.
  - C. Complaint # 791108, James Barton, LADC # 442, Consideration of Proposed Consent Order. Allegation of participation in re-creating an assessment instrument without the client being present. (The Board may enter into Executive Session pursuant to 25 O.S. 307 (B) (8).
- V. Discussion and possible action regarding report from Complaint Review Committee. (Ric Pierson, Sandra Balzer).
  - A. Board to consider probable cause for complaint #930109, alleged fraudulent group notes.
  - B. Board to consider probable cause for complaint #801202 and 811202, D.U.I.
  - C. Board to consider probable cause for complaint #890209, alleged billing fraud.
  - D. Board to consider probable cause for complaint #900209, alleged billing fraud.

- E. Board to consider probable cause for complaint #870109, alleged possible substance use on the job and D.U.I.
- F. Board to consider probable cause for complaint #920209, practicing with expired license.

VI. Discussion and possible action on candidates that have completed requirements for licensure or certification. (Ric Pierson, Cheryl Waite, Rhonda Cochran).

**PASSED ORAL TEST -January 9, 2009**

Allen Dupuis	LADC	Norman
Brandi Gibson	LADC	Edmond
Kathryn Gilliam	CADC	Lexington
Whitney Kaupke	LADC	Guthrie
Michele Marvel	LADC	Poteau
Jane Powell	LADC	Oklahoma City
Dan Stevens	LADC	Watonga
Melissa Utley	LADC	Stillwater
Valerie Whiteneck	LADC	Elk City

**PASSED ORAL TEST -January 30, 2009**

Cara Cusick	LADC	Edmond
Angela Johnson	LADC	Hot Springs, SD
Ann Marie Passerella	LADC	Midwest City
Doug Richardson	LADC	Bethany
Cheryl Wilkerson	LADC	Norman
Wade Womack	CADC	Chickasha
Laura Yandricha	CADC	Oklahoma City

VII. Discussion and possible action regarding discussion of co-occurring credentials and supervision issues with Oklahoma Department of Mental Health and Substance Abuse Services, Caletta McPherson. (Ric Pierson, Patty Gail Patten).

VIII. Discussion and possible action regarding Supervision Training. (Ric Pierson, Rhonda Cochran, Patty Gail Patten).

IX. Executive Director's Report.

- A. Director's and Officer's Liability Deductible.
- B. January 13 Crystal Darkness participation.
- C. February 11-13, Substance Abuse Conference.
- D. February 20. Spoke to graduate class at Northeastern Oklahoma State University, Broken Arrow campus.
- E. February 26, introductory audit meeting.
- F. March 19 and 20 will be ODAPCA conference.
- G. March 23. Next Board meeting, public hearing and adoption of rules by the Board.
- H. March 31-April 3, IC&RC Conference in Atlanta, Georgia.
- I. Addition of members Melanie Johnson and Terri Slack to the Complaint Review Committee.
- J. Addition of "Board Approved Supervisor" to wallet card.
- K. Oklahoma Marriage Initiative website and possible link to BLADC.
- L. Report on discussions from "Workgroup" concerning online supervision, training and counseling and cyber-security issues.

- X. Discussion and possible action regarding Audit Engagement Letter and expenses of audit.(Ric Pierson, Dela Kwetey, Reji Varghese).
  
- XI. Discussion and possible action regarding Administrative and financial reports. (Reji Varghese, Dela Kwetey, Lyle Kelsey).
  
- XII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting the agenda. (Ric Pierson, Rhonda Cochran, Cheryl Waite).