

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, September 8, 2008 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on September 8, 2008, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Rhonda Cochran
Patty Gail Patten
Jane Lepak
Patti Pojezny
Kyle McGraw

Board members absent today were Robert Stevens and Terry Wallace.

Rhonda Cochran determined a quorum was present and called the meeting to order at 1005.

Minutes of July 14, 2008 were reviewed. Mr. McGraw moved to approve the minutes as presented. Ms. Pojezny seconded the motion. The minutes for the July 14, 2008 meeting were approved.

Ms. Cochran asked that others present please introduce themselves. Others present included:

Ric Pierson, Executive Director
Vera Pierce, appearing before the Board.
James Patterson, ODAPCA Membership President.
Dr. Bill Sharp, ODAPCCB President.

Mr. Pierson explained to the Board a problem occurring with electronic fund transfers that occurred last year during the first year of renewals on line. Electronic fund transfers were received by the State Treasurer but erroneously deposited in wrong accounts, not the OBLADC account. There was over \$5000.00 dollars that OBLADC had to trace and recover. This amount has been recovered with the exception of \$400.00 and OBLADC, the State Treasurer's Office and the Office of Finance have been unable to reconcile this amount. Mr. Pierson asked the Board to approve writing off this \$400.00 amount. Ms. Lepak made the motion to write off the \$400.00 in irreconcilable EFT's from 2007-2008 renewals. Ms. Patten seconded the motion. The motion passed unanimously by voice vote.

Mr. Pierson informed the Board that early this renewal period there was some delay in receiving EFT's during renewals and Mr. Pierson instructed our IT providers to suspend the option of EFT payment for renewals. EFT payments were stopped immediately.

Mr. Pierson addressed the Board concerning the supervision status of Ms. Ching Lei Chi. Ms. Chi was offered a Consent Order in March, 2008 to correct some problems with supervision. Ms. Chi and her attorney counter-offered a negotiated Consent Order at the Board meeting in May. The Board agreed to accept either Consent Order upon receiving a signed copy from Ms. Chi. Mr. Pierson informed the Board that neither Consent Order has been received by the office and Ms. Chi has not entered into a supervision agreement with supervisors recommended by the Board. Mr. McGraw made the motion to withdraw the Board's offer to enter into a Consent Order with Ms. Chi due to Ms. Chi's failure to act upon the Consent Orders offered her and that Ms. Chi may come back before the Board if she wishes to further discuss criteria to reinstate her supervision privileges. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Patty Gail Patten: Yes
Patti Pojezny: Yes
Kyle McGraw: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes.

Laura Clarkson with the Nurses Peer Assistance Program entered the Boardroom at 1030.

A discussion was held regarding the work of the Counselor's Assistance Program Committee. The committee submitted preliminary rules of the Counselor's Assistance Program for Board feedback. Patty Gail Patten stated that the committee members are working diligently and asked that the following committee members be recognized and that the Board thank these dedicated individuals for their time and commitment to this committee. Those members include: Stori Johnson, ODAPCA, Mike Boss, Oklahoma Outreach, James Patterson, SOS, Tiffany Couch, NAIC, Laura Clarkson, Nurses Peer Assistance, Claudia McGurk, Payne County Counseling Services along with Patty Gail Patten from the Board and Ric Pierson, Executive Director of the Board.

Sandra Balzer, Assistant Attorney General entered the Boardroom at 1041.

Linda Chapman, member of the supervision committee, entered the Boardroom at 1050.

Cheryl Waite, Administrative Assistant to the Board, entered the Boardroom at 1105.

Vera Ellen Pierce addressed the Board requesting reconsideration of the Board's decision to terminate her application for CADC. Ms. Balzer, Assistant Attorney General reminded Ms. Pierce that the Board adheres to an open meeting policy and because she has a pending felony charge that it would be in her best interest to not speak to the Board at this time. A motion was made by Ms. Patten to continue the suspension of Ms. Pierces' CADC application. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Patty Gail Patten: Yes
Patti Pojezny: Yes
Kyle McGraw: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes.

Mr. Pierson asked the Board for approval to purchase books and study guides for the Supervision Committee, which totaled \$100.00 more than Mr. Pierson is authorized to spend without Board approval. A motion was made by Ms. Lepak to approve the additional cost of books and study guides. Mr. McGraw seconded the motion. The motion was passed unanimously by voice vote. There was much discussion regarding who would do Supervision training and how we would pay them. Patty Gail Patten stated that the committee members are working diligently and asked that the following committee members be recognized and that the Board thank these dedicated individuals for their time and commitment to this committee. Those members include: Melanie Johnson, Choice for Life Foster Care; Stori Johnson, ODAPCA; Linda Chapman, NAIC; Frank Coolbroth, Providence of Oklahoma; Tanya Kennedy, Tonya Kennedy Counseling Services; Claudia McGurk, Payne County Counseling Services; Patty Gail Patten, Rhonda Cochran and Ric Pierson representing the Board.

A discussion was held regarding the Co-Occurring Certification. Several Board members met with ODAPCA and state that they are all looking forward to working together on this certification. Dr. Bill Sharp, President of ODAPCCB and James Patterson, ODAPCA Membership President were present for the discussion.

1255 - The Board went into recess for lunch. The Board was called back at 1335. Ms. Pojezny had a previous appointment that couldn't be changed and did not return after lunch.

Mr. Pierson presented reports submitted by Brent Brookshire per the Boards recommendation. After reviewing the material, a motion was made by Ms. Patten to have Mr. Brookshire report every six months contingent upon receipt of progress report from his counselor. Ms. Lepak seconded the motion. The motion passed unanimously by voice vote.

Ms. Balzer requested the Board change their meeting days due to a conflict she has with the Cosmetology Board who meet on the same day. Since the Board will be setting meeting dates at our November Board meeting, this item was tabled until November.

Mr. Pierson presented a request by Richard Wedemeyer to extend the time to achieve CEU's for recertification. A motion was made by Ms. Lepak to extend the time to achieve CEU's until December 1, 2008. Mr. McGraw seconded the motion. The motion passed unanimously by voice vote.

Mr. Pierson asked for the Board's input regarding approval of a Distance Credentialed Counselor Training Workshop that he received in the office. Ms. Lepak made a motion to deny approval of the workshop. Ms. Patten seconded the motion. The motion passed unanimously by voice vote.

Mr. Pierson requested the board consider hiring his Administrative Assistant on a ¾ time schedule. The Board also discussed if reducing the Assistant Attorney General's contract from ¼ time to 1/8 time would make up the difference to be able to hire Administrative Assistant on a ¾ time basis. There was much discussion on whether the Board could afford to do so. Mr. Varghese of the Medical Board entered the room to discuss the financial situation. A motion was made by Ms. Patten to hire Administrative Assistant on a ¾ time schedule effective 1/1/09. Ms. Lepak seconded the motion. The motion passed unanimously by voice vote. A motion was made by Mr. McGraw to cut the Assistant Attorney General's contract from ¼ time to 1/8 time effective 1/1/09. Ms. Patten seconded the motion. The motion passed unanimously by voice vote.

Mr. Varghese of the Medical Board presented the financial reports. A motion was made by Ms. Patten to approve May, June and July invoices totaling \$8,281.06 for payment, but not to pay them yet. Ms. Lepak seconded the motion. The motion passed unanimously by voice vote. Mr. McGraw made a motion to approve the financial report as presented. Ms. Lepak seconded the motion. The motion passed unanimously by voice vote.

A motion was made by Mr. McGraw to accept the list of candidates who have completed all requirements for LADC/CADC. Ms. Lepak seconded the motion. . The motion was passed with a voice vote, and none opposed.

The following candidates were approved:

Judith Beck	LADC	Wagoner
Laci Campbell	LADC	Pawnee
Laurie Collins	LADC	Cushing
Andrea Cummings	CADC	Miami
Dawna Dickson	LADC	Ardmore
John Hitchcock	LADC	Ponca City
Valerie Millheim	LADC	Tulsa
Victor Price	LADC	Del City
Darla Schmidt-Hamilton	LADC	Pauls Valley
Angela Slaughter	LADC	Oklahoma City
Gayle Tippie	LADC	Norman
Helen Veach	LADC	Seminole
Stephanie Willner	CADC	Tulsa
Phyllis Wood	CADC	Bartlesville

Ms. Patten addressed the Board regarding Revision of all Rules and if the Board members knew which Rules needed to be revised. There was much discussion and Ms. Balzer explained the process for revising rules. Ms. Patten made a motion that Ms. Cochran, Board chair create a Rules Committee to consist of Patti Pojezny, Board member, Mr. Pierson, Executive Director, and Phil and Missy Kirk. Mr. McGraw seconded the motion. Motion approved by voice vote.

Mr. Pierson presented Complaint #670708 requesting the Board find probable cause to act upon an LADC candidate regarding falsification of Supervision logs. Ms. Lepak made a motion to initiate a proceeding in Complaint #670708. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Patty Gail Patten: Yes
 Kyle McGraw: Yes
 Rhonda Cochran: Yes
 Jane Lepak: Yes

Mr. Pierson gave his Executive Director's report.

Being no further business to come before the Board, the meeting was adjourned at 1535 hours.